



OFFICE OF THE MEMORIALS AND MOMUMENTS COMMITTEE  
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## **MEMORIALS AND MOMUMENTS COMMITTEE MEETING MINUTES**

Approved: **September 11, 2017**

Meeting Date: **Monday, August 14, 2017**

### **Scheduled Agenda Items.**

1. Review of July 17, 2017 Meeting Minutes
2. Committee Issues for Discussion and Review
  - A. Discussion of Town Common memorial benches
  - B. Visit to Town Common to survey relocation options
  - C. Monument Specification Standards and Policies

### **Meeting Minutes.**

1. The committee was called to order at 6:03PM. Attending for the committee were: Alan Chaney, Joseph Dean, Dana Metzler, and Philip DeNyse.
2. The first order of business was to review the minutes of July 17, 2017. The minutes were approved 4-0 and will be posted to the Town web site.
3. Discussion began with plans for moving the memorial benches currently surrounding the gazebo to a new location. The committee took a walking tour of the Town Common to assess potential locations for bench repositioning. After discussion and reflection on the geography of the site, concerns for traffic noise, and ability to use the benches for viewing Summer Concerts it was decided to recommend to the Board of Selectman to move the benches on the east side of the common. They would be positioned starting at the light pole and extend northward toward the street. The benches would be oriented at an angle toward the gazebo. Mr. DeNyse to record the discussion in a diagram of the locations. The committee discussed making the benches uniform in the legs or pedestals for each. Currently the benches have different styles and materials for the supports.

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- a. The Committee agreed to document the recommendation in a Board of Selectman presentation. The Committee agreed the following points should be part of the presentation:

Resolved: if there is a desire to relocate the seven existing Town Common memorial benches then: (1) these benches shall be moved and reinstalled on the northeastern side of the Town Common beginning approximately at the light pole and being placed at intervals northward, (2) the benches shall be oriented in a manner facilitating a view of the gazebo, (3) the bench pedestals shall be replaced with a uniform design and material in a style as specified by the Memorials and Monuments Committee, (4) the relocated benches shall be installed with permanent foundations, (5) the present bench foundations shall be removed from the Town Common.

4. The Committee also discussed the need to create a Town policy to guide memorial and monument selection and placement in the town. Additionally, the Committee considered what standards should be applied to assist the Town in qualification determination for memorial or monument placement.
5. The meeting was adjourned at 7:06PM. The next meeting will be on September 11, 2017 at 6 PM in the Town Hall.

Respectfully Submitted,

Philip J. DeNyse  
Memorials and Monuments Committee Recorder